



TOWN OF WESTFORD  
ENGINEERING DEPARTMENT

TOWN HALL  
55 Main Street  
WESTFORD, MA 01886  
Telephone (978) 692-5520 Fax (978) 399-2726

FILL OUT SECTION **A** AND RETURN A COPY TO THE PLANNING DEPARTMENT AND THE TOWN ENGINEER

**SECTION A:**

PROJECT NAME: \_\_\_\_\_

DEVELOPER: \_\_\_\_\_

ENGINEER: \_\_\_\_\_

ST. NAME: \_\_\_\_\_ LENGTH: \_\_\_\_\_ STATION: \_\_\_\_\_ TO STATION: \_\_\_\_\_

NATURE OF REQUEST:      ☐ BOND ESTABLISHMENT      ☐ BOND RELEASE  
                                 ☐ BOND REDUCTION      ☐ SUBDIVISION APPROVAL

DESCRIPTION (Include previous bond reductions and original bonded amount): \_\_\_\_\_

**IF SUBDIVISION APPROVAL, ARE THE ITEMS LISTED IN SECTION 218-30 OF THE PLANNING BOARD RULES AND REGULATIONS COMPLETED.    YES ☐                      NO ☐**

ITEMS REMAINING: \_\_\_\_\_

**SECTION B: (FOR OFFICE USE ONLY)**

PROJECT REVIEW SUMMARY: \_\_\_\_\_

DATE SCHEDULED FOR PLANNING BOARD REVIEW: \_\_\_\_\_

**NOTE: ALL REQUESTS MUST BE SUBMITTED TO ENGINEERING FOR A 30-DAY REVIEW *PRIOR* TO SUBMISSION TO THE PLANNING BOARD FOR REVIEW OR APPROVAL – NO EXCEPTIONS.**